



Northern College Tuition Fee Payment/Registration Form 2012/2013

Complete and return by June 15, 2012 due date.

Student Information

_____	_____
First Name	Last Name

Student Number	
_____	_____
Program	Campus (Porcupine, Kirkland Lake, Haileybury, Moosonee)

Choose a Payment Option

Note: The completed and signed Balance of Fees – Payment Schedule must be attached with all partial payments (Options B & C) Indicate with an [X] which option you are choosing.

Option A - FULL TUITION
Visit www.mynorthern.ca for Tuition and Fee Schedule information.

Option C - DEFERRAL
Ontario Student Assistant Program (OSAP) applicants – a minimum of \$100.00 deposit is required to register and reserve your seat in the program.
OR
Employment Ontario/ Service Canada applicants – a minimum of \$100.00 deposit is required to reserve your seat in the program.

B, C, should accompany the attached Balance of Fees form.

Option B - PARTIAL PAYMENT
Partial payment of tuition fees. Minimum deposit of \$500.00 is required immediately. Please complete the Balance of Fees Form.

Option D - SPONSORSHIP
Sponsored Students – a minimum \$100.00 deposit OR your sponsorship letter is required to register.

Please note: A letter of sponsorship is required by June 15, 2012 to be officially registered. (If alternate arrangements are required please contact Student Services at the campus you are attending)

Name of Sponsor:

Payment Information

- CASH
- CHEQUE / MONEY ORDER
(Made payable to Northern College-please make sure your OCAS Number appears on your cheque)
- TELEPHONE BANKING OR INTERNET BANKING.
(Please use your OCAS Number as your billing or account number). Note: Online banking requires Northern College as Payee.
- VISA or MasterCard

VISA or MasterCard Information

Credit Card Number

Expiry Date

Cardholder's Name

Cardholder's Signature



Northern College Tuition Fees

Balance of Fees - Payment Schedule

To be completed for payment options "B" and "C" ONLY

****THIS FORM MUST BE RETURNED SIGNED FOR YOUR REGISTRATION TO BE PROCESSED****

I _____ agree to pay the balance of fees:
(print name)

- Option 1 - Upon receipt of my**
 - OSAP**
 - Employment Ontario Funding**

Option 2 - By Installments:

_____	_____
Date	Amount
_____	_____
Date	Amount
_____	_____
Date	Amount
_____	_____
Date	Amount
_____	_____
Date	Amount
_____	_____
Date	Amount
_____	_____
Date	Amount

I also authorize Northern College to process my payments with VISA or MasterCard as indicated on the above payment schedule.

Credit Card Number

Cardholder's Name

Expiry Date

Cardholder's Signature

BY CHOOSING PAYMENT OPTION B OR C, I UNDERSTAND AND AGREE THAT:

1. The unpaid balance must be paid by me.
2. The College will withhold my transcripts, diploma, certificate and other academic documents until all fees have been paid in full.
3. I acknowledge that I am not officially registered until all fees owing from previous years have been paid in full or the Balance of Fees – Payment Schedule has been completed and returned to the Student Services Department at the campus I will be attending.
4. Failure to pay my fees by the 10th day of scheduled classes may force the College to take further action to ensure collection of fees.
5. I further acknowledge that after the 10th day of scheduled classes in each semester, if I withdraw from the College with or without formal notice, I am responsible for any outstanding tuition assessment, residence, or any other charges still owing to the College in that semester.

Student's Signature

Date

- Please note, if your full payment is not received by September 18, 2012 a surcharge of \$50.00 will apply.
- Please note, if your full payment is not received by January 18, 2013 a surcharge of \$25.00 will apply.
- If fees cannot be paid by the dates in this schedule, you must arrange a revised payment schedule with Student Services.